

**NPDES Stormwater
Technical Advisory Committee (TAC)
REPORT OF MEETING**

**TUESDAY, AUGUST 21, 2012
10:00 to NOON
CITY OF MILLBRAE**

- 1. INTRODUCTIONS, ANNOUNCEMENTS, AND AGENDA REVISIONS** Self-introductions were made. Matt Fabry, Program Coordinator, provided various announcements, including: 1) C/CAG Executive Director Richard Napier announced his retirement at the C/CAG Board meeting on August 9th. He plans to retire sometime in October; 2) The Request for Proposals for consulting services to support a countywide stormwater funding initiative was released on August 20, with the RFP posted on both C/CAG's and the Countywide Program's websites. Proposals are due September 14 with a pre-proposal meeting on August 30; 3) The C/CAG Board approved at its August 9 meeting filing amicus briefs in support of both the Los Angeles and San Diego appeals regarding unfunded mandate test claims. Staff will coordinate with the California Stormwater Quality Association (CASQA), which also plans to file, to see if there is an opportunity to co-file; 4) The Bay Area Stormwater Management Agencies Association (BASMAA) and the Association of Bay Area Governments (ABAG) both were awarded Proposition 84 stormwater grants that will benefit the Countywide Program and C/CAG member agencies. BASMAA's grant will help support trash reduction/quantification efforts and the ABAG grant will help develop green infrastructure master plans and screening tools. CASQA was also awarded two grants, one for developing a web portal for municipal stormwater program effectiveness assessment data and information and one to provide technical assistance for municipal code updates to help remove barriers to Low Impact Development with the CalGreen building code; 5) The City Managers Association requested Bruce Wolfe, Executive Officer of the Regional Water Board, attend an upcoming meeting. He is tentatively scheduled to attend the September 21 City Managers meeting; 6) There will be a Watershed Summit on Saturday, September 22 at Foothill College that will be addressing watershed issues for both Santa Clara and San Mateo Counties. The Countywide Program is a co-sponsor of the event and plans to host a table and participate in the Summit. Participation in the event will help with meeting some of the public outreach requirements in the Municipal Regional Permit.
- 2. PUBLIC COMMENT - NONE**
- 3. ADOPTION OF MEETING MINUTES -** The June minutes were adopted as written.
- 4. REGULAR AGENDA**
 - A. APPROVAL OF COUNTYWIDE PROGRAM ANNUAL REPORT** – Staff polled the attendees for approval by duly authorized representatives to submit the Countywide Program Annual Report on behalf of C/CAG member agencies/MRP permittees. Duly authorized representatives provided authorization for all jurisdictions with the exception of Brisbane, East Palo Alto, Hillsborough, Menlo Park, San Carlos, and Woodside. Subsequent email approvals were provided by duly authorized representatives from Brisbane, Hillsborough, and Menlo Park on 8/21, 8/22, and 8/29, respectively.
 - B. STRATEGIC PLANNING FOR PROGRAM IMPROVEMENT** – The group discussed potential ways to improve Countywide Program effectiveness in assisting member agencies, including additional training, annual report review and guidance, internal audits, development of ad-hoc committees, and website improvements. Attendees recommended 1) devote more time

during annual report training to Provisions C.3, C.6, and C.10, with proposals to cover those topics on a separate day or to do a full day of training; 2) combine BASMAA and Countywide Program guidance for annual reporting into a single guidance; 3) provide a quarterly check-in at subcommittees on what jurisdictions should have accomplished or need to document for reporting during the subject quarter; and 4) improve the website to clearly list all supporting documents by permit provision. The group agreed to create an ad-hoc Executive/Budget committee with representation to be determined as a way to more effectively address policy/budget issues. Jon Konnan with EOA discussed plans for performing internal informal audits of municipal programs, including efforts to prioritize jurisdictions that would benefit from audits and what permit areas would be evaluated, and discussed ideas for audit contents and process.

- C. UPDATE ON AUGUST 15 TRASH MEETING WITH WATER BOARD** – Matt provided an overview of the meeting with Regional Board staff and upper-management permittee representatives on August 15. At the meeting, Chris Sommers with EOA provided a summary of what's been done to-date on the regional trash efforts and the group discussion focused on high-priority policy (non-technical) issues, including grandfathering of existing enhanced actions, credits for non-quantifiable (pollution prevention) actions, and credit for creek/shoreline cleanups.

- 5. BASMAA/CASQA UPDATES** - Matt provided a brief summary of the current status of the Statewide Stormwater Permitting work group consisting of some of the CASQA Board members and upper-level management from the State and Regional Boards.

6. EXECUTIVE DIRECTOR'S REPORT - NONE

7. SUBCOMMITTEE AND WORKGROUP REPORTS

Attendees were referred to subcommittee reports in the agenda packet for updates.

A. PUBLIC INFORMATION/PARTICIPATION

B. COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE

C. NEW DEVELOPMENT

D. MUNICIPAL MAINTENANCE ACTIVITIES

1) MUNICIPAL MAINTENANCE SUBCOMMITTEE

2) PARKS MAINTENANCE & IPM WORKGROUP

3) WATER UTILITY WORK GROUP

E. TRASH SUBCOMMITTEE

F. WATERSHED ASSESSMENT AND MONITORING

8. NEXT MEETING

The September TAC Meeting will be held one week earlier than normal to allow for permittee approvals to submit the BASMAA Regional Supplements. The meeting will be on September 11 at 10 am in Daly City.

MEETING ADJOURNED